

CERTIFIED HEALTH AND SAFETY AUDITOR PROGRAM

INTERNAL AUDITOR APPLICATION PACKAGE

Internal (maintenance) auditors are able to perform internal audits for the company at which they are employed full time.

Conditions

NOTE: Applications should be received two months prior to the scheduled date of the preferred Certified Health and Safety Auditor Course.

At least one of the following needs to be completed prior to registration in the Certified Health and Safety Auditor course:

- The Enform Safety Program Development course
- A certificate, diploma, or degree in Occupational Health and Safety
- A designation as a Canadian Registered Safety Professional (CRSP) or equivalent

Please email documents listed below directly to training@enform.ca with subject line "Internal Auditor Application - Your Name".

Supporting Documents

Letter of Employment - Internal Auditors must be employed full-time by the organization requiring a maintenance (Internal) auditor, (the employee may only conduct maintenance audits for his/her company for which they are currently employed). Attach a copy of a

Letter of Employment confirming full-time employment on the next page.

Confirmation of COR/Audit Registration - If the organization has, or is pursuing a COR, you will be asked to upload proof on the next page of the application.

NOTE:

Applications that are not fully completed with all supporting documentation will be returned to the applicant for resubmission

Internal Auditor Application

Section 1: Personal Information	
*First Name	
*Last Name	
*I am employed on a full-time basis with the company that I will be conducting audits for <input type="checkbox"/>	
*Company Name	
*Company Address	
*City	
*Province	
*Postal Code	
*Company Telephone	
Company Email	
Fields marked * are required fields and must be completed	

As part of this application process you are required to provide the following supporting documents, please use the upload area below to submit:

- Attach a copy of a Letter of Employment confirming full time employment, the letter should be on company letterhead signed by the person you are reporting to. Internal auditors must be employed full time by the organization.
- Attach a copy of the current COR or proof of Audit Registration for a audit in progress to obtain COR.

*I hereby make application to become an Enform Certified Health and Safety Maintenance Auditor. I understand that information provided on this application is material to my being accepted as an Auditor, and that any inaccuracy or misrepresentation will be sufficient reason for me to be suspended as an Auditor.

Please email the required documents and this application form directly to training@enform.ca with subject line "Internal Auditor Application - Your Name".